

# Banneker Elementary School

## PTO Meeting Minutes

December 12, 2018 9:30am

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**Attendees:** Megan Rafalski, Cy Acord, Susan Strong, Robert Carter, Brenda Taylor, and Neville Bossi

### **President's Report: Megan Rafalski**

Giving Tree status – Only a few remaining gifts left to be selected. Gifts should be returned by 12/17.

Action Item: Susan will send reminder to families to return gifts.

School Board Update (CIP). The consolidation of small schools was not considered.

Upcoming Events:

- January PTO Meeting - 1/9
- International Night - 1/16 Save the Date going home next week and a Sign-Up Genius for volunteers will be distributed before the break. A final sign-up for dishes will be distributed after the break.
- Family Fun Fair - 2/1
- Magical Math Assembly - 2/12

Action Item: Megan to renegotiate assembly price and potential split the cost with Aldie/Middleburg Charter. \$500 split between two schools or \$300 for Banneker only.

Talent Show/Artome - 4/30 Night of Fine Arts

- Bake Sale to benefit 5<sup>th</sup> grade.
- Practices will be added to main PTO calendar.

PTO to purchase modern sound system for multipurpose room. Current system simply does not work and not does meet modern technology standards (Bluetooth).

Action Item: Megan to get bid list for sound system from Karen Wilt/Megan Stevens. PTO will ultimately choose the vendor based on competitive pricing and quality of system.

Philomont Fire Dept Assembly

Action Item: Susan will contact Philomont to get a preview of the presentation and send it to Mr. Carter for approval.

4<sup>th</sup> Grade Team going to Aldie Triangle 4/23

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Retirement gifts for Karen Wilt to be sent in to the main office and placed in a box marked "R." Action Item: Megan will forward "favorites" information to Susan to send out to Banneker families with details about the gift. Megan will purchase a PTO sponsored gift from all Banneker families.

Winter after school activities at Banneker will include flute lessons for interested 4th and 5th graders and a Hip Hop class that will be open to all students. Classes will begin mid-late January to allow time for sign-ups.

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### Treasurer's Report: Cy Acord

- Still need to collect approximately \$200-300 in pledges from Turkey Trot.
- Original Works Net - \$395.25

<b>STARTING BALANCE</b>	<b>\$12,924.73</b>
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DEPOSITS		
Date	For	Amount
11/29	Otium (Wine Sales)	\$150.00
11/29	IXL Learning (Banneker Portion)	\$384.00
11/29	USTA	\$50.00
11/29	Turkey Trot	\$1,164.00
12/6	Turkey Trot	\$807.94
12/6	1st Team Sports	\$246.93
12/11	Chick-Fil-A	\$51.40
12/11	Turkey Trot	\$502.00
12/11	Original Works	\$1,187.00
<b>Total Deposits</b>		<b>\$4,543.27</b>

WITHDRAWALS			
Date	To	Amount	Check #
11/19	Scholastic	\$27.45	3442
11/27	SWANK Movie Licensing	\$399.00	3443
11/27	Capital Brandworks (Bards)	\$149.51	3444
11/29	Megan Rafalski (Community Outreach)	\$600.00	3445
12/11	Original Works	\$791.75	3446
<b>Total Withdrawals</b>		<b>\$1,148.51</b>	

<b>ENDING BALANCE</b>	<b>\$16,319.49</b>
Lowes Grant Balance	\$ 1,129.54
Family Fun Fair Balance	\$ 1,074.50
<b>AVAILABLE BALANCE</b>	<b>\$14,115.45</b>

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Current Fund Requests:

Description	Grade	Requestor	Amount	Approved	Notes
<b>December</b>					
Pizza	N/A	Marti Bigley	\$ 99.90	Yes	Otium Auction
Oriental Trading	N/A	Marti Bigley	\$ 24.60	Yes	Otium Auction
Retirement Gift for Karen Wilt	N/A	Susan Strong	\$ 100.00	Yes	
Paper Cutter	N/A	Susan Strong	\$ 136.73	Yes	Replaces broken cutter in work room.
International Night	All	Susan Strong	\$ 200.00	Yes	
The Magical Math Tour Deposit	All	Susan Strong	\$ 250.00	Yes	
<b>TOTAL REQUESTED AMOUNT</b>			<b>\$ 940.38</b>		

### Principal's Report: Robert Carter

- Opt-out for movie going home this week/next week. Students must earn 200 Broncos to receive movie reward – Small Foot.
- Karen Wilt is retiring 12/28/18. She has been a tremendous asset to our school over the years. Banneker is still interviewing for a replacement.
- Mr. Carter will be attending the Deeper Learning conference in California - \$700 will be provided by LCPS to pay for conference, however transportation (airfare) and lodging costs are not covered by the county.
- Bards concert 12/12 – Bards students and families.
- Positivity Project continues to be a success.

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### New Business

Volunteerism is down for 2018-2019. Future PTO events will not be possible without the help of Banneker parents and families.

Action Item: Susan will reach-out to Rachel Haws to see if room parents can help to identify families who are active in the school. Susan will coordinate with Kelly Nash to re-start PTO coffees and other social events.

PTO and Banneker teachers will be hosting Pastries for Parents in the spring in lieu of Munchkins for Moms in order to create a more inclusive event for all Banneker families.

Shelving is needed for STEAM room.

Action Item: Mrs. Bossi will post a request for shelves on Western Loudoun Connect

### Family Fun Fair

- PTO is looking for an event coordinator.
- Marti will coordinate Foxcroft volunteers.
- Megan has submitted the request for Kohls Cares volunteers.
- Alumni Volunteers should be 8<sup>th</sup> grade and older. LVHS volunteers are coordinated through Linda Krone.
- Event needs a Cake Walk/Food Coordinator. Cy maybe?
- Susan will assist with all communications.
- Fun Fair planning meeting will be on January 4th at 8:00AM at Banneker.