

Banneker Elementary School

PTO Meeting Minutes

November 14, 2018 6:00PM

Attendees: Tina Martin, Molly Allen, Robert Carter, Marti Bigley, Megan Rafalski, Susan Strong, Kelly Nash, Greg Ryan, and Cy Acord

President's Report: Megan Rafalski

- Turkey Trot – 11/20
 - Action Item: Mr. Carter will send out Sign-up Genius and pledge form reminder on Sunday night.
 - Pledge forms are due on Tuesday, 11/20.
 - Drew will pre-record announcement for students.
 - Harris Teeter and Starbucks donated volunteer treats.
- Catoctin School Board Seat Hearing at 6:30PM- 11/26
 - Banneker PTO and Kelly Nash will attend to participate in the hearing in support of small schools.
- Middleburg Parade/Candy Collection – 12/1
 - Action Item: Mr. Carter will remind families that the candy collection ends on 11/20 in Sunday message.
 - Middleburg Parade sign-up for all families will go home tomorrow.
 - Final details will be distributed once the parade organizers have communicated them.
- Giving Tree for Banneker Teachers 12/4 - 12/17
 - Action Item: Megan will locate an artificial tree for giving tree to be displayed in Banneker lobby.
 - Action Item: Megan will coordinate volunteers to help with giving tree.
 - Tag should be affixed to gift.
 - Giving tree is in lieu of the usual class gift that is coordinated by room parents.
 - Gifts are anonymous.
 - Teacher responses are due 11/20.
 - Action Item: Cy will draft flyer to communicate Giving Tree concept to families.
- International Night – 1/16
 - Potluck style dinner that celebrates the cultural heritage of Banneker students.
 - Action Item: Susan will coordinate volunteers and International Night Committee leads.
- Current Assembly Plans
 - Brian Curry Assembly (PTO Sponsored Math) - date, time TBD.
 - American Girl Doll "Luciana" Author Erin Teagan will present a Reading/Writing Process. Assembly on 12/17 at 1PM
 - Split with Aldie.
 - Parents will be invited.
 - Presale books with her signature.
 - Philomont Volunteer Fire Department
 - Assembly based on Positivity Project.

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PTO Meeting Minutes

November 14, 2018 6:00PM

- Donation or potluck dinner (volunteer dinner provided by students).
- Allows the PTO to continue to encourage involvement in our community.
- Schedule February/March.
- Action Item: Susan to coordinate assembly vetting/timing with PVFD and Mr. Carter.

Banneker Elementary School
PTO Meeting Minutes
November 14, 2018 6:00PM

Treasurer's Report: Cy Acord

While it appears that the PTO has experienced tremendous success this fall, the PTO is simply tracking towards meeting our goal to have a balanced budget for the 2018-2019 school year. The PTO still has several fundraising events that would need to exceed their goals for the organization to have a surplus in its budget.

BANNEKER ELEMENTARY
ACCOUNT REVIEW
November 14, 2018



STARTING BALANCE	\$9,152.74
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DEPOSITS		
Date	For	Amount
10/25	Otium Registration	\$280.00
10/29	Otium Auction	\$2,349.00
10/29	Square (Otium)	\$1,698.95
10/29	Amazon Smile	\$26.20
10/31	Otium Auction	\$500.00
11/9	Monk's	\$264.10
11/9	Bake Sale	\$850.00
11/13	Makerspace	\$1,500.00
11/13	1st Team Sports LLC	\$63.93
11/13	MOD Pizza	\$142.82
11/13	Forget It Fundraiser	\$100.00
Total Deposits		\$7,775.00

WITHDRAWALS			
Date	To	Amount	Check #
10/16	Banneker Elementary School (VA Historical Society)	\$150.00	3435
10/25	Cash for Otium Cash Box	\$60.00	
10/30	DARE Shirts	\$166.98	3436

Banneker Elementary School

PTO Meeting Minutes

November 14, 2018 6:00PM

10/31	Cash for Bake Sale Cash Box	\$60.00	
10/31	Costco (Otium Food)	\$63.03	3437
11/1	IXL Learning	\$2,363.00	3438
11/9	Brad Moss	\$570.00	3439
11/9	Cara Hendershot	\$285.00	3440
11/9	Denise Fontaine	\$285.00	3441
Total Withdrawals		\$4,003.01	

ENDING BALANCE	\$12,924.73
Lowes Grant Balance	\$ 1,129.54
Family Fun Fair Balance	\$ 1,074.50
AVAILABLE BALANCE	\$10,720.69

Current Fund Requests

Description	Grade	Requestor	Amount	Approved	Comments
November					
Bard's Shirts	All	Duggan	\$ 149.51	Yes	
LVHS Scholarship	N/A	Strong	\$ 1,000.00	Yes	
Christmas Outreach	All	Strong	\$ 600.00	Yes	Need to determine how the money should be distributed (gift cards, etc)
4 "Steppin' into November" T-shirts	4th	Maulfair	\$ 80.00	Tabled	PTO will offer a Banneker prize package using existing inventory including water bottles, bracelets, and t-shirts.
Fun Fair Deposit	All	Rafalski	\$50.00	Yes	

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Principal's Report: Robert Carter

- Karen Wilt is retiring in December 2018
 - Job will post in a few weeks for a book keeper/attendance secretary/time keeper.
 - LCPS provides 2 days of overlap training.
- Dirt Don't Burn – Highlighted Banneker's 71 year history. Well attended by Banneker families.
- Cops and Kids – Meet at Wegmans to get showered with gifts and food. Students have been selected.
- School Improvement Plan goals include improving scores for students with disabilities.
- Specialized Instructor for Reading – S. Hermens – was a member of Banneker staff last year but didn't work with students. New Specialized Reading Instructor has been identified.
- Academic Rigor – Funding from Glow Run will fund sending teachers to Get Your Teach On.
- Mr. Carter will request reimbursement to attend a conference "Deeper Learning" March 27-29 in San Diego, CA. Details will be provided to the PTO in December 2018.
- An engineering study to revamp school traffic patterns and improve the front sidewalk drainage is being initiated.
- Security vestibule at entrance to improve access to the school will be installed in the coming years.

After School Enrichment: Meredith Gurdak

- Action Item: Susan will follow-up with Meredith regarding winter after school options including music offerings from the Community Music School (Martha Cotter), and Hip Hop classes from Footloose (Cassie Ludtke). If scheduling is an issue, Tuesdays after school are an alternative to Wednesdays.