

# Banneker Elementary School

## PTO Meeting Minutes

October 10th, 2018 9:30AM

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**Attendees:** Drew Bishop, Debbie Pitts, Robert Carter, Marti Bigley, Cy Acord, Katie Knox, Kathleen Nering

### **President's Report: Megan Rafalski**

- Bus Driver Appreciation 10/24 is a "movie night in" theme and includes a Redbox gift card. Morning drivers will get a grab and go pastry basket. Mr. Carter and Mr. Cornell will coordinate having students write/sign a thank you card.
- Teacher treats will begin next Monday, 10/15, with 5<sup>th</sup> grade's yogurt parfait bar
- Sunshine – Staff member birthdays.
- Community Outreach – Mr. Duggan, Mrs. Brissing, Mrs. Shanholtzer, Mr. Cornell, Mrs. Pitts
- Action Item - Mr. Carter to provide committee information – names and responsibilities.
- Stories under the Stars on 10/18
- PIRT Committee reviewing repairs for the front sidewalk/ditch. Repairs are currently "in discussion" and Don Taylor is looking into it. Closing the front walk and temporary solutions are not feasible options. Space is owned by VDOT however there is a renewed commitment for LCPS to work with VDOT.
- PTO Coffee at Common Grounds 11/2 at 9:30AM
- Mrs. Maulfair is interested in Odyssey of the Mind returning to Banneker. Need a parent to volunteer.
- Action Item – Susan will email families to determine level of interest regarding OotM.
- Jill Turgeon needs data to support having a half-time counselor (2 days/week). Currently Banneker students only have access to a counselor 1.5 days/week
- Banneker's "unique needs" makes its staffing model requirements different from other schools of similar size.

### **Secretary's Report: Susan Strong**

- Fall Auction and Oyster Roast - 10/27 from 5PM-8PM
- Action Item – Marti will follow-up with Foxcroft regarding Fall Auction help.
- PTO will distribute light-up and glow toys to students at auction.
- Action Item – PTO needs a solar powered spot light/flood light.
- PTO has received almost \$7000 worth of donations for the auction.
- Because of the three day weekend. Auction RSVPs must be submitted by 10/19.
- Middleburg Parade 12/1 – Banneker is registered. Stacy is still willing to provide truck and trailer.
- Action Item – Susan will distribute parade candy donation flyer on 11/1/18.
- Original Works going home 10/26, due back on 11/2.
- PTO Meeting November 11/14 at 6:00PM. First evening meeting.

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Treasurer's Report: Cy Acord

### CURRENT BUDGET

October 10, 2018

<b>STARTING BALANCE</b>	<b>\$5,246.88</b>
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#### DEPOSITS

Date	For	Amount
9/17	Donation	\$350.00
9/17	Donation	\$400.00
9/17	Lowes Grant (Return)	\$73.00
9/17	Banneker Blossoms	\$777.00
9/21	Deposit (Forget It Fundraiser)	\$1,955.00
10/2	Deposit (Forget It Fundraiser)	\$1,335.00
10/9	Deposit (Forget It Fundraiser)	\$350.00
<b>Total Deposits</b>		<b>\$5,240.00</b>

#### WITHDRAWALS

Date	To	Amount	Check #
9/12	The County of Loudoun	\$40.00	3429
9/12	Scholastic	\$335.23	3430
9/12	Bryan Cornell	\$77.98	3431
9/24	Camp Highroad	\$220.00	3432
9/25	ESGI	\$350.00	3433
9/25	Abernethy & Spencer	\$310.93	3434
<b>Total Withdrawals</b>		<b>\$1,334.14</b>	

<b>ENDING BALANCE</b>	<b>\$9,152.74</b>
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Lowes Grant Balance	\$ 1,129.54
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Family Fun Fair Balance	\$ 1,074.50
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<b>AVAILABLE BALANCE</b>	<b>\$ 6,948.70</b>
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### October Funds Requests

Description	Grade	Requestor	Amount	Notes	Approved
IXL Math	ALL		\$ 2,363.00	Due 11/7. Banneker will fund \$384.00. Cy will work with Karen to provide accurate accounting records.	Yes
IXL Language Arts					
Reflex Math					
Reflex Math					
National Geographic Explorer	3	Lynch	\$ 133.00		Yes
	4	Maulfair	\$ 71.25		Yes
	4	Wilt	\$ 61.75		Yes
Middleburg Parade Float	3	Lynch	\$ 120.00		Yes
Virginia Historical Society	4	Wilt	\$ 150.00	Half from library budget and half from PTO (total is \$300)	Yes
DARE Shirts	5	Cornell	\$ 151.80	Requesting earlier in the year to wear weekly.	Yes
Typing Software	5	Cornell	\$ 99.00	Free trial expires 10/15.	Yes
Science Performance Assessments (Jan)	3	Lynch	\$ 40.00		Yes
Science Performance Assessments (Mar)			\$ 40.00		Yes
Science Performance Assessments (Apr)			\$ 50.00		Yes
<b>Paid with Donor Money</b>					
Movie License for PTO and school events	ALL	Carter	\$ 399.00	Donation made to cover this cost.	Yes
<b>TOTAL AMT REQUESTED</b>			<b>\$ 3,678.80</b>		

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### Principal's Report: Robert Carter

- Positivity Project introduced on Monday. Banneker is the only elementary school in the county using this program. Educators feel that it's important to integrate Character traits into the regular curriculum. The idea is to identify and appreciate differences in others.
- Still looking for a Cafeteria Monitor and Server/Helper. School Nutrition is responsible for the hiring of the Server/Helper. Banneker/Mr. Carter can hire the Cafeteria Monitor. In the meantime, Jenny Conrad is helping as Cafeteria Monitor as her schedule permits.
- Bingo Night was a success. Teachers raised 80% of fundraising goal during this event.
- The next Teacher Fundraiser will be a Parents Day Out where teachers will watch students while parents have a day to themselves. Students would need to bring lunch.
- 10/13 Spooky Halloween at Emmanuel Episcopal Church. Mr. Duggan/Banneker 5<sup>th</sup> graders have a role in the show/festivities.
- 11/10 Bards – Dirt Don't Burn – Loudoun County Civil Rights Movement Celebration. Douglas School in Leesburg. Mr. Duggan's Community outreach project.

### Vendor Fundraising: Katie Knox

- Spirit Night October at MOD Pizza 10/11
- Box Tops Challenge ends 10/19
- Drew offered to collect Box Tops at the Philomont General store.
- Chick Fil A Spirit Night 11/13
- Purcellville Skate Spirit Night
- \$6 pp. 50-50 split. Can Banneker sell Bake Sale type items?. Katie will check on dates including 1/18 and 2/18. Friday Nights are preferred.

### Spirit Wear: Kelly Guthrie

- Order was submitted and Spirit Wear should be arriving in 3 weeks.

### Election Day Bake Sale - Brandi Bishop

- Brandi can support the Banneker location. We need extra support for the Philomont Bake Sale.
- Philomont - Breakfast Hours Only. Muffins, coffee donated by Starbucks, Donation Jar instead of price tags. 6:30-9:00AM.
- Sign-Up Genius will be used to coordinate Baked Goods and Volunteers.

### Turkey Trot - Drew Bishop 11/20

- Secured donations to support volunteer refreshment.
- Yard signs very popular and the Bishop family will donate the signs to the event.
- Action Item - Drew will check with Sherry Doyle to see if she can provide speaker.
- Action Item - Drew will check with Alexis to provide door decorations.
- Form – need to add a payment due date on it.
- Order more bracelets.

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- Count bracelets as kids are coming into classroom to improve integrity of event.
- Action Item – Susan will follow-up with Mrs. Warner about exact amount she will need for Community Outreach.
- Pep Rally prior to Turkey Trot.

### **After School Enrichment: Meredith Gurdak**

- MakerSpace/Sports Club to begin 11/7 (\$80 for 6 weeks)
- After school programs should have a similar price structure/consistent pricing.