

Banneker Elementary School

PTO Meeting Minutes

April 12, 2018 9:30 AM

Attendees - Katie Knox, Sarah Nace, Marti Bigley, Elizabeth Miller, Robert Carter, Tina Martin, Meredith Gurdak, Lisa McGuinness, Megan Rafalski, and Susan Strong

President's Report: Brandi Bishop and Kelly Nash

- Family Fun Fair Review
 - PTO needs to send "thank yous" to sponsors and calculate total money raised vs expenses to determine Fun Fair budget for 2018-2019.
 - Spring Tennis Club Status - canceled due to low enrollment
 - Parents for Healthy Kids Grant
 - Up to \$1000. Due 4/13.
 - Tina will assist Brandi.
 - Idea is to use funds to help pay for after school athletic programs/running club prior to Turkey Trot.
 - Talent Show 4/13 at 6:00PM
 - Rehearsal 4/12.
 - Meredith to supply flowers and baked goods for sale. Natasha Jankowski will run the table.
 - 19 students registered.
 - Susan to purchase card and flowers for Sherry Doyle for coordinating the Talent Show.
 - Marti Bigley and Katie Knox volunteered to make additional baked goods.
 - Elizabeth Miller provided PTO with up-lights for the show.
 - LVHS Scholarship - \$500
 - Applications will be sent to Banneker on 4/13.
 - Mr. Carter will review applications and remove any identifying information.
 - PTO Board and Mrs. Hendershot to review.
 - Scholarship winner determined by 5/9.
 - Teacher Appreciation Week Overview
 - Confirmed roles/volunteers.
 - PTO will coordinate with volunteers on each daily activity.
 - Munchkins for Moms 5/11
 - Dunkin Donuts will donate 75 Munchkins.
 - PTO approved \$100 for the purchase of additional munchkins and supplies.
 - Katie Knox will pick-up Munchkins on 5/11.
 - Susan will confirm and pay for the Munchkin order in advance.
 - Need Dad volunteers, coffee, and juice.
 - Chick-Fil-A Spirit Night 5/15
 - Flyer will be distributed closer to the date.
 - Dirt Farm Brewing Banneker Family Night and Volunteer Appreciation Night 5/18
 - 20% donated to PTO.
 - PTO will provide snacks for volunteers.
 - Math Software - IXL and Reflex (2017-2018 cost \$2945.00)
 - PTO would like to split cost with school activity fund.
-

Banneker Elementary School

PTO Meeting Minutes

April 12, 2018 9:30 AM

- Mr. Carter agreed that splitting the cost of the software is reasonable. School will work to determine software needs for 2018-2019.
- Wendy Gooditis invited to 5/9 meeting
- 5th Grade End of Year Party
 - Middleburg Pool should be free to Banneker students for 2018.
 - Still need to cover the cost of the lifeguard.
 - Sarah and Meredith will talk to Katy Tyrell from the Middleburg Community Center to schedule/obtain logistical information.

Secretary's Report: Susan Strong

- 2018-2019 Banneker PTO board and committee roles presentation. Voting at May 9th meeting.
 - Sarah Nace suggested having a Blue Ridge Alumni liaison.
 - Distribute Board and Committee roles to K families at the Reading Screening.
- PTO feedback survey (on-line/anonymous) to be distributed in May.
- Next PTO meeting 5/9/18 at 9:30AM.

Treasurer's Report: Meredith Gurdak

- Current Budget - \$7147.68
- Vote on fund requests:
 - 5th Grade BRMS T Shirts - \$263.50 - Approved
 - Munchkins for Moms - \$100 Approved
 - Teacher Appreciation Week Flowers - \$100 Approved
- Deposits
 - Together in Education distribution - \$269.87
 - Box Tops distribution - \$105.70

Principal's Report: Robert Carter

- Volunteer appreciation breakfast 4/18/18.
 - Invited other volunteers including Foxcroft volunteers.
 - Grade levels will be performing.
 - Wendall Fisher is retiring and will present.
 - Folk Dance Night – Mr. Duggan
 - 30 families.
 - Awesome night.
 - Been a good year at Banneker
 - Work MOD Pizza into Banneker culture.
 - Harris Teeter donated 150 donuts to Donuts with Dads
 - Encourage dads to come.
 - 20 Dads for 20 Days
 - Starts 4/23 4:30-12:30.
 - "Watch D.O.G.S." type program.
 - Sign-up at Donuts for Dads.
 - ELL Teacher Vacancy
 - June 12th Election Day
 - Voting to occur at school during school hours.
 - Security issue.
-

Banneker Elementary School

PTO Meeting Minutes

April 12, 2018 9:30 AM

- Mr. Carter may request volunteers to help keep public out of the main areas of the school.
- 167 students projected at Banneker for 2018-2019
 - Mr. Carter is actively looking for solutions for staffing large classes within the existing staffing models provided by LCPS.

Teacher Liaison – Lisa McGuinness

- Fall Book Fair
 - Need to schedule.
 - Attendance is dropping and Mrs. McGuinness would like PTO support on an evening PTO/Book Fair event.
 - Tie it to a school activity like a Fall Camp Read a Lot, but include older students.
 - Will try to schedule after next PTO meeting with new PTO Board. Approximately May 15th.
 - Spring Book Fair is Buy One Get One Free
 - A way to get reading material to students before the summer break.
 - MakerSpace feedback
 - How do we attract older students?
 - Need parent volunteers to run in the future (2018-2019)
 - Money could go to Makerapcace technology and half could go to PTO if parent volunteers are used.
 - Kindergarten students need specific tasks geared toward their ability and interests.
 - Notify incoming K students at the beginning of the year of the program.
-