

Banneker Elementary School

PTO Meeting Minutes

January 10, 2018 9:30 AM

Attendees - Sarah Brissing, Brandi Bishop, Sarah Nace, Brenda Taylor, Tina Martin, Susan Strong, Kelly Nash, Marti Bigley, Megan Rafalski, Meredith Gurdak, Katie Knox, and Robert Carter

President's Report: Brandi Bishop and Kelly Nash

- Planetarium Status
 - Feb 23rd.
 - Need to schedule around lunch. Brandi will coordinate with Mr. Carter and Planetarium to select theme and appropriate time.
 - Tennis Club/After school program for winter beginning February
 - 6 week program \$80. Minimum 5 students.
 - Facility Use Request Form – Mr. Carter will provide to Susan.
 - Tennis racket to raffle.
 - Feb 16th- Mar 23 (Friday- younger students)
 - USTA is checking to see if they have instructors for Friday.
 - Younger group may get canceled.
 - Feb 15th – Mar 22 (Thurs – older students).
 - Traveling Theater/LVHS/Blue Ridge Drama Clubs for February
 - Coleen Strite, Kelly will ask if BRMS can come out to Banneker for a preview of Peter Pan.
 - Wildlife Ambassadors Status
 - 3rd week in April.
 - Tie in to reading incentive/have students earn program.
 - PTO Coffee - Mom's Apple Pie at Hill High 1/17
 - School Board issues will be discussed.
 - 5th Grade Bingo 2/23
 - Winter Family Fun Night 3/16
 - Need to apply for Kohls volunteers 1/17.
 - Talent Show 4/13
 - Theme – Heroes
 - Sherry would coordinate programs by grade level. Each class will need 2 30 minute practice times. Will coordinate with Mr. Carter.
 - Best individual student acts will be allowed to present their "talent" to Banneker students during school.
 - Maybe use lunch time to prepare grade level acts
 - Budget - Movie Tickets, Red Carpet, etc
 - Auditions, but everyone gets in.
 - Permission slips to participate.
 - Susan will send flyer out/draft with Sherry.
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- Auditions - 2 after school auditions February 5th or 12th.
 - 4/12 Rehearsal.
 - Ice Cream social/Fun food after show.
 - Ty, Caitlin Craun possible volunteers.
 - Sherry will provide sound.
 - Mats set-up for tumbling.
 - Teachers and principal will perform an act.
 - Canned food donation (SCA activity).
 - Use of Middleburg Community Center for PTO/school events
 - Free of charge.
 - 5th grade FREE pool party.
 - Concert (BARDs) and Art Show – Mr. Carter will follow-up.
 - Banneker would be responsible for setting-up/cleaning up.
 - Kelly will research if the center provides chairs, tables, etc.
 - Banneker Night for Washington Capitals game
 - Tickets are \$20.
 - Katie is researching.
 - Charter bus was too expensive at \$950.
 - Read-a-thon for late winter/spring to support 2018/19 software purchases
 - Readathon \$1800 (2017-2018).
 - Need approx. \$3000 to fund software for 2018/19.
 - Tabled. Parents felt 20% to run an on-line reading program was excessive if someone volunteers to plan, run, and do the accounting for us.
 - Sports/MakerSpace Club – Meredith
 - Starts next week because of snow days.
 - Revamped Mrs. Hendershot will run a Kindergarten program (need 6 students).
 - Mrs. McGuinness will run program for older students.
 - Option for younger kids to only do Makerspace (ends at 3:50)
 - Meredith will send home forms.
 - Can we blend classes to make it easier on parents?
 - Mr. Moss is willing to accommodate blending.
 - SEAC and LEAP meeting volunteers needed
 - No voting – meetings provide information to schools, going to meetings has value, but often meetings aren't relevant to Banneker.
 - Looking for representation to attend meeting and write up a brief summary of meeting.
 - Susan will post a volunteer request for upcoming meetings.
 - Field Day Ideas (Student Presentation)
 - Jason (student) proposed School Olympics (Long jump, basketball, competition between grades).
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- *Medals for winners.*
- *Students would like to be involved in planning.*
- *Mr. Moss "Afternoon Olympics"*
- *Parents support the idea.*

Secretary's Report: Susan Strong

- Spring Events
 - *Munchkins with Moms Friday, 5/11, 7:15 – 8:00AM*
 - *Starbucks coffee (donation)*
 - *Family Picnic - 6/8*
 - *Potluck*
 - *Chick fil a (donate)*
 - *Harris Teeter (donate)*
 - *Art Show*
 - *Marlena will schedule.*
 - *Field Day 6/1 or 6/4 (rain date)*
 - *Baltimore Field Trip - 6/7*
 - *Teacher Appreciation Week*
 - *Megan will coordinate/Susan will help run.*
 - *New PTO Board Elections*
 - *VP/Volunteer Coordinator may be needed.*
 - *Can modify the by-laws if necessary.*
 - **Treasurer's Report: Meredith Gurdak**
 - *Current Budget - \$4747.57*
 - *\$2865 Turkey Trot.*
 - *All pledges are accounted for.*
 - *\$600 was donated to Banneker's Parent Liaison.*
 - *Original Works*
 - *\$1675 sold. Will get final bill from Priscilla.*
 - *Forget It Fundraiser – additional \$150*
 - *Otium – additional \$200*
 - *Box Tops - \$168.70*
 - *Expenses*
 - *\$250 for Directory*
 - *Lowes Grant not included in overall budget.*
 - *PTO Account for Lowes Grant, but Lowe's Grant Committee makes decisions for expenditure.*
 - **Vote on fund requests:**
 - *\$20 LEAP Membership - Approved*
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Principal's Report: Robert Carter

- Student behavior has been excellent this year.
- Comstock visited Banneker and it was a success.
- Purified water outlet was installed.
- Lice
 - *Schools do not notify parents of headlice.*
 - *If there are multiple cases, families may be contacted.*
 - *Parents should check their students daily in winter.*
- Composting has started.
- Cafeteria efficiency is important.
- Need a cafeteria monitor.
- Boosterthon
 - *Carter pitched to PTO in August, PTO declined participation because of poor margins and small pool of donors within Banneker community.*
 - *Idea is to have a successful fundraiser and pass the fundraiser to the PTO for future years.*
 - *No volunteers required from school.*
 - *Other schools (Round Hill, Liberty, etc) are making a ton of money from Boosterthon events.*
 - *Goal is to raise \$2500.*
 - *Distinguishable event from Turkey Trot, but may replace it in the future.*
 - *2017 Turkey Trot was extremely successful with \$2800.*
 - *Karen will run the fundraiser through the school bank account, to increase transparency.*
 - *Teaming-up with Aldie to run the program in order to get a discount.*
 - *Boosterthon guarantees a certain amount of money.*
 - *Would like to send teachers to conference.*
 - *Attract teachers to Banneker and retain our great teachers.*
 - *Make Banneker competitive with other county schools.*
 - *Boosterthon retains 51% of funds raised, but provides the following:*
 - *Boosterthon provides t-shirts, pep rally, and launch event.*
 - *Glow Run/character building program and assemblies.*
 - *Boosterthon employees runs the activities.*
 - *Supports "Leader in Me" curriculum.*

Teacher Liaison: Mrs. Brissing

- PTO activities help to create a sense of community within Banneker.
 - Family Literacy Night/Camp Read a Lot (kindergarten – 2nd grade)
 - *Fluency, sight words, etc.*
 - *Learning and fun.*
 - *Reaching out to ELL families.*
 - *Date – February 15th 5:00 – 6:30PM*
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- Stories Under the Stars – maybe early April
 - *Teachers are involved.*
 - *4 stations with theatrical reading selections, ending with hot chocolate and cookies.*
 - *Kids wear PJs.*
- Teachers are willing volunteer and would like to help with PTO activities.

New Business

- 3rd grade staffing levels. Instructional Assistant/split class?
 - *Challenging to get additional staff.*
 - *May be able to split teaching assistant time with 5th.*
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