

Banneker Elementary School

PTO Meeting Minutes



May 9, 2018 9:30 AM

Attendees - Tina Martin, Molly Allen, Robert Carter, Wendy Gooditis, Truman Braslaw, Megan Rafalski, Meredith Gurdak, Stacy Mallonee, Sarah Nace, Elizabeth Miller, Marti Bigley, Katie Knox, Kelly Nash, Susan Strong, Jen Maulfair

President's Report: Brandi Bishop and Kelly Nash

- Welcome Delegate Wendy Gooditis
 - District should be compact, contiguous, and centered on communities. Del Gooditis working to fix gerrymandering.
 - Encourage families to use votes wisely when selecting Board of Supervisors.
 - Discussed school safety and laws to keep schools safe an.
 - Discussed preservation of farmland/small agri-businesses.
 - Banneker Scholarship
 - Winner has been selected and paperwork/letter will be sent to LVHS by 5/17.
 - Kelly will present scholarship on 5/31.
 - Teacher Appreciation Week Status
 - Thursday Sign-Up Genius for luncheons
 - Meredith to cover all 2nd grade recess
 - Sue Foote to cover 3rd grade recess
 - Friday Student Love Notes going well.
 - Next year, try to keep family contributions to a minimum. Perhaps no supply baskets or school-wide gifts. Work for creative solutions that are inclusive, low-cost, and allow students to participate. Maybe a few gift cards can be raffled-off instead of providing supplies for everyone.
 - Munchkins with Moms 5/11 7:15AM-7:45AM
 - Volunteers to arrive at 7:00AM to set-up.
 - Supplies in Teacher's Lounge (table covers, cups, plates, utensils, decorations, coffee, juice, Munchkins, fruit, etc).
 - Brandi to supply hot water kettle for tea.
 - 400 Munchkins and 4 containers of coffee were ordered.
 - Banneker Chick-fil-A Spirit Night 5/15 5:00PM-8:00PM
 - 15% of proceeds donated to Banneker PTO.
 - Flyer goes home with students on 5/15.
 - Susan will email flyer to families as well.
 - Banneker Family Night and Volunteer Appreciation at Dirt Farm Brewing 5/18 5:00PM-8:00PM
 - PTO to provide snacks to volunteers.
 - Mrs. Maulfair suggested arranging babysitters for families (high school student volunteers).
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- 20% of sales donated to Banneker PTO (Banneker must be mentioned at time of purchase).
 - All food/drink consumed on site must be purchased at Dirt Farm Brewing.
 - Susan to send invite to teachers.
 - Supervised children welcome.
 - RSVPs due back 5/15.
 - BOGO Book Fair Needs Volunteers 5/29-5/31 11:00AM-2:35PM
 - Katie Knox 29th and 30th
 - Elizabeth Miller 29th and 31st
 - Field Day 6/1
 - Sign-Up Genius for volunteers.
 - How many volunteers are needed?
 - Traditional Field Day (morning)
 - Olympics themes: Opening Ceremony/class flags. Closing ceremony/ribbons.
 - Outside in the morning/craft or outside competition in the afternoon?
 - Philomont Snow Cone machine is available 6/1. Stacy will pick-up machine on 5/31 and purchase new syrups.
 - Meeting Monday at 10:30 with Mr. Moss to discuss Field Day.
 - Watermelons - 3 per class needed.
 - Banneker End of Year Picnic 6/8 5:30PM-7:30PM
 - Potluck style – families provide sides (Sign-Up Genius and paper flyer/RSVP).
 - PTO to provide main course, chips, desserts, and beverages (chicken/BBQ/hotdogs/etc).
 - 90 hotdogs (Chris to bring grill). Giant for Fried Chicken (Kelly)
 - Order Costco cake (celebration) Happy 70th Birthday Banneker!! Meredith
 - Elizabeth will create Sign-Up Genius and send to Mr. Carter. 5/23
 - Susan will create paper flyer/RSVP to send home. 5/23
 - Need to purchase more paper products
 - Security for Election 6/12
 - Need volunteers to cover 1-2 hour time slots
 - Katie Knox to contact sheriff's office to cover 7:30 – 2:30
 - Mr. Carter will contact facilities to see if they will provide coverage for security
 - Will school be locked?
 - Will parents be notified of the security issue?
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Secretary's Report: Susan Strong

- PTO Feedback Form going home mid-May
- PTO 2018-2019 Election
 - New PTO Board unanimously approved.
 - PTO would like to leave some positions open for new families to join in the fall if there is an interest.

2018 - 2019 PTO Board

President - Megan Rafalski

Vice President - Marti Bigley

Secretary - Susan Strong

Treasurer - Cy Acord

2018 - 2019 Committee Chairs

Talent Show - Sherry Doyle

Fun Run/Turkey Trot - Drew Bishop

Staff & Family Liaison - Rachel Haws/Brandi Bishop

Vendor Fundraising - Katie Knox

Election Day Bake Sale - Brandi Bishop

Directory - Susan Strong

Original Artwork - Kristin Phelps

School Board Liaison - Kelly Nash

LEAP Delegate - Tina Martin

After School Enrichment - Meredith Gurdak

Spirit Wear - Open

Winter Family Night - Open

Fall Family Night - Open

SEAC Representative - Open

MSAAC Representative - Open

Treasurer's Report: Meredith Gurdak

- Current Budget
 - \$10,251
 - Lowes Grant - \$2513.86
 - Lowes Grant may be higher because planters were returned. Need to use Lowes Grant ASAP.
 - 5th Grade Field Trip (\$1500 donation to pay for field trip)
 - Vote on fund requests:
 - Approved \$ 92.00 for 4th Grade Field Trip to Blandy
 - Approved End of Year Picnic up to - \$300
 - Approved Volunteer Appreciation up to - \$150.00
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- Approved 5th Grade End of Year Party up to - \$300

Principal's Report: Robert Carter

- 20 dads for 20 days – Dads are enjoying the opportunity. 7 days left.
- Current 2018-2019 class breakdowns
 - 1 Kindergarten class (27 students). Additional students are currently being sent overflow letters.
 - 2 1st Grades
 - 2 4th Grades
 - 7 total upper grades (current staffing levels)
- Looking for Cafeteria Monitor
- New ELL teacher hired
- Would like to have Joyce Shanholtzer (Guidance Counselor) full-time. PTO will contact the appropriate people highlighting why having a full-time Guidance Counselor at Banneker is important.
- PTO would like to recognize retiring teachers and those who have reached LCPS service milestones. (Meredith)

Teacher Liaison – Molly Allen

New Business
